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Wednesday
May 15, 2013

2013 SEMINAR LOCATION
KEENELAND ENTERTAINMENT
CENTER
4201 VERSAILLES ROAD
LEXINGTON, KY 40588
<http://www.Keeneland.com>



EEOC Lexington Seminar

U.S. Equal Employment Opportunity Commission

Don't miss this great
opportunity!
Register Now!

Event Code 13TIND02

ENHANCE YOUR EEO KNOWLEDGE at the **2013 EEOC Lexington Technical Assistance Program Seminar**. This informative seminar, **sponsored by the EEOC Louisville Area Office**, will be held at the Keeneland Entertainment Center.



TRAINING YOU CAN'T AFFORD TO MISS!
Join EEOC for the latest developments in EEO law and best practices — from the experts who enforce the law.

Questions about the seminar?

Contact: Marian Ahl

(502) 582-5839

(502) 582-5895 FAX

(502) 582-6285 TTY

Marian.Ahl@eeoc.gov



EEOC
Training Institute
...Learn from the Experts

EEOC Lexington Seminar

Wednesday, May 15, 2013

www.eeotraining.eeoc.gov

Top 5 Reasons to Attend an EEOC Seminar

- Get Updates on the Latest Changes to EEO Laws and Regulations
- Avoid Common Pitfalls and Mistakes
- Learn Best Practices
- Prepare for Tough HR Decisions
- Meet the People who Enforce the Laws

Hotel Arrangements

Registrants are responsible for their own hotel arrangements.

Who Should Attend?

- Human Resources
- EEO Managers and Staff
- Attorneys
- Managers and Supervisors
- State and Local Officials
- Union Officials
- Federal EEO Staff

Training Institute Policies - Training Event 13TIND02

PAYMENT — \$349 Fee includes seminar, lunch and refreshments at breaks, and an eight-volume EEO library on CDs. **PAYMENT MUST ACCOMPANY REGISTRATION.** *EEOC Tax ID Number: 52-0812909*

GET A DISCOUNT PRICE of \$319 by:

1) registering on-line with a credit card or electronic check payment, or 2) registering early by mail or FAX. Check or credit card payment information **must** be received 15 days before the **seminar and credit card registrations received after April 30, 2013 will be charged \$349.** NOTE: All credit card charges will be listed as EEOC Training Institute on your statement.

PAYING BY GOVERNMENT PURCHASE ORDER *Please note: This type of payment is not eligible for the Early Bird discount.*

State and Local Government Registrants: In order to be confirmed: submit a copy of the purchase order, purchase order number, billing name and address and instructions, and agency tax ID number. For all POs, please provide the name, phone number and email of a contact person for questions re: purchase order and payment. "Purchase order number" could also be a requisition or document number, as appropriate.

Federal Government Registrants: We only accept federal purchase orders over \$2,500. Please contact our customer service staff at 866.446.0940 or send an email to eeoc.traininginstitute@eeoc.gov for more information.

REGISTRATION — Register at www.eeotraining.eeoc.gov. Credit card and electronic bank check registrations will receive immediate confirmation. *EEOC Tax ID Number: 52-0812909*

You may also **MAIL** your registration application with payment to **EEOC TRAINING INSTITUTE, REGISTRATION PROCESSING, 6501 RED HOOK PLAZA, SUITE 201, ST. THOMAS, VI 00802** OR **FAX** your registration with payment to **703.787.8090**.

QUESTIONS ABOUT REGISTRATION? 1.866.446.0940; TTY# 1.800.828.1120; eeoc.traininginstitute@eeoc.gov

CONFIRMATION — Registrants will receive written email or fax confirmation upon receipt of a complete registration application and payment. Space is limited, so register early, preferably at least 14 days prior to the seminar. Late registrations will be accepted on a space-available basis. Confirmation email should be brought to the event.

CANCELLATIONS, REFUNDS, NO SHOWS

Cancellations received more than 7 business days prior to the seminar are eligible for a refund less a \$35 processing fee. No shows are not eligible for a refund. Substitutions may be made prior to the beginning of the seminar.

REASONABLE ACCOMMODATION REQUESTS — If you need an accommodation, please note it on the registration form and we will contact you.

Lexington EEOC SEMINAR Wednesday, May 15, 2013

Agenda



Schedule

- Registration - 7:30 am
- Start - 8:00 am
- Lunch provided
- End - 4:30 pm

LET EEOC BE YOUR TRAINER

Experienced EEOC staff will come on-site and provide training on popular EEO topics such as harassment or an overview of EEO. For more information, contact:

Phyllis Tucker-Wells
Program Manager
317-226-7469

phyllis.tucker-wells@eeoc.gov

7:30-8:15 am	Registration and Continental Breakfast
8:00-8:15 am	Welcome Webster N. Smith, EEOC District Director, Indianapolis District Office Phyllis Tucker-Wells, EEOC Program Manager, Indianapolis District Office
8:15-9:45 am	Who's Lying? How to Detect Deception During an Internal EEO Investigation Michael W. Johnson, Attorney & CEO, Clear Law Institute, Arlington, Virginia
9:45-10:00 am	Morning Break
10:00-11:00 am	Arrests & Convictions P. David Lopez, EEOC General Counsel, Washington, D.C.
11:00 am-12:15 pm	Application of Title VII & ADA to Applicants/Employees Experiencing Domestic Violence Jeanne Goldberg, EEOC Senior Attorney Advisor, Office of Legal Counsel, Washington, D.C.
12:15 pm -1:15 pm	Lunch
1:15-2:15 pm	Legal Updates: Recent Developments in EEO Law Kenneth Brown, EEOC Senior Trial Attorney, Louisville Area Office
2:15-3:15 pm	E-Verify, I-9 Audits, Citizenship Status Phil Telfeyan, Senior Trial Attorney, Department of Justice Office of Special Counsel, Washington, D.C.
3:15-3:30 pm	Afternoon Break
3:30—4:30 pm	Social Media Issues Aimee McFerren, EEOC Senior Trial Attorney, Louisville Area Office Defense Bar Attorney TBA Plaintiff Bar Attorney TBA
4:30 pm	Adjourn

EEOC Lexington Seminar May 15, 2013 (Event Code 13TINDO2)

Please print and use
a separate form for
each attendee.

3 ways to register

- **ON-LINE**

www.eetraining.eeoc.gov

- **MAIL**

EEOC TRAINING INSTITUTE
REGISTRATION PROCESSING
6501 RED HOOK PLAZA
SUITE 201
ST. THOMAS, VI 00802

- **FAX to 703.787.8090**



Directions to Training Venue—Keeneland Entertainment Center

Enter off Versailles Road at
Gate 1. Take first right to
the Center at the top of the
hill.

First Name _____ MI _____ Last Name _____
Title _____
Organization _____ Suborg _____
Address _____
City _____ State _____ Zip _____
E-Mail _____

Business Telephone () _____ (☐ if TTY, please check)

Fax No. () _____ Company/Agency Tax ID Number _____

Do you require a reasonable accommodation, due to a disability, in order for you to attend this program? ☐ Yes Describe accommodation requested or special diet needed. _____

AMOUNT OF PAYMENT: \$349 Discount price of \$319 available for online registrations up until the day before the seminar and for mailed checks or mailed/faxed credit card payment registrations received 15 days before the event. Faxed/mailed credit card registrations received after **April 30, 2013 will be charged \$349.**

Credit Card ☐ MasterCard ☐ Visa ☐ American Express ☐ Discover

Account # _____ Expiration Date _____

Cardholder Name (please print) _____

Signature _____ Card Security Code _____

Cardholder Email address _____

Cardholder mailing address _____

☐ **Check Payable to EEOC Training Institute**

☐ **State/Local Government Purchase Order (Attached) PO #** _____

State and Local PO will be paid by ☐ Check ☐ Credit Card (provide information above)

Billing Organization Name & Address _____

Name/Phone # & email of Billing Contact _____

We only accept federal purchase orders for over \$2,500. Please call us at 866.446.0940 or send an email to eeoc.traininginstitute@eeoc.gov for special registration form and procedures. By registering for a Training Institute event, you agree to all applicable Institute policies.

Person filling out this form (if different than registrant)

Name _____

Email _____ Tel. # _____

Have you attended an EEOC sponsored seminar, course or conference in the last 5 years? ☐ Yes ☐ No

Employees at Your Facility:

- ☐ Under 50
- ☐ 50-99
- ☐ 100-249
- ☐ 250-499
- ☐ 500-999
- ☐ 1,000+

Your Organization's Business Type:

- ☐ Federal Gov't
- ☐ State/Local Gov't
- ☐ Private

Position Category:

- ☐ Attorney ☐ EEO Director, Manager, Supervisor
- ☐ EEO Professional (Investigator, Counselor, Specialist)
- ☐ HR Director, Manager, Supervisor ☐ HR Staff
- ☐ Mediator, ADR ☐ Other Manager, Supervisor
- ☐ President, CEO, Owner ☐ Union Representative
- ☐ Other _____

How did you learn about our seminar?

- ☐ Brochure in mail ☐ Colleague ☐ Email
- ☐ Website/Internet ☐ Newspaper/Radio Ad
- ☐ Professional Organization ☐ SHRM ☐ EEOC event
- ☐ Other _____